



**MAIN OFFICE:
LE MARS**

180 10th St. SE, Suite 201
P.O. Box 70 • Le Mars, Iowa 51031-0070
712-546-4624 • 1-800-325-1192
FAX 712-546-9395
www.plainsareamentalhealth.org

Medication Management Services Client Information Sheet

Thank you for choosing Plains Area Mental Health Center for your psychiatric medication management services. Listed below are PAMHC guidelines for these services.

1. Please request refills at least 7 days in advance, by phoning into our medication refill line. **Please plan accordingly.**

Speak slowly and leave the following information:

Name of Client
Phone number where you can be reached
Name and dosage of medication
Doctor prescribing medication
Number of meds left
Pharmacy name and phone number
Indicate if you need samples, prescription, or call pharmacy
Date of next appointment
If you wish the nurse to return your call

2. If you need a written prescription mailed, please allow enough time for this to occur.
3. Sample medications will be given to those who are indigent or do not have prescription coverage on a limited basis.
4. Please make sure you keep scheduled appointments with the doctors. We are unable to authorize refills for clients who have not been seen as recommended by their doctor.
5. Please do not call the psychiatrist at other offices (ie. MHI, Sioux City, etc). Contact your Plains Area Mental Health office for questions about your medications.
6. Only “authorized” persons will be able to pick up prescriptions or sample medications.
Authorized meaning:
 1. Yourself if the prescription or samples are for you and you are 18 years of age
 2. Anyone 18 or older and whom the client has completed a PAMHC Authorization form to allow an individual to pick up medications or prescriptions for you.
 3. Parents can pick up prescriptions or medications for their minor children without an Authorization.

SATELLITE OFFICES:

CARROLL
P.O. Box 794
Carroll, IA 51401-0794
712-792-2991

CHEROKEE
P.O. Box 972
Cherokee, IA 51012-0972
712-225-2575

IDA GROVE:
P.O. Box 168
Ida Grove, IA 51445-0168
712-364-3500

ORANGE CITY
P.O. Box 70
Le Mars, IA 51031-0070
800-325-1192

STORM LAKE
P.O. Box 150
Storm Lake, IA 50588-0150
712-213-8402